



Application for use of FCRCC Equipment and/or Resources

Please complete and return this form to the appropriate person (Discipline Rep, Program head, etc.). They in turn must sign and then submit this form to the FCRCC Executive for approval. A copy to be submitted to the Club Administrator.

Applications will be considered at the next regularly scheduled Executive meeting (normally held in the second week of every month). **Please submit the form at least two months in advance** of the event so that there will be enough time for approval to occur well before the event date.

Program/team/individual requesting resources: _____

Representative contact name: _____

Phone: _____ Email address: _____

Name of event: _____

Date of event: _____

Time resources will be required (include set up/take down time) _____

Description of equipment/resources requested (include number/type/model of boat/club resources):

Description of event: _____

Location of event: _____

Name of coach boat driver(s) _____

All coach boat drivers must have undergone a formal orientation to the FCRCC coach boat being used and must submit a copy of their Transport Canada Pleasure Craft licence to the FCRCC office 1 month prior to the event

Insurance (– attach to the application) _____

Permit (include park, water, etc. - attach to the application) _____

All paddlers must be FCRC Members or have signed a waiver before use of FCRC equipment

It is your responsibility, as event host, to confirm, collect and return FCRC waivers to Administration

FCRC membership/waivers will be verified prior to participation -	Applicants Initials:
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Safety: Please identify safety issues and your plan to mitigate risks: _____

First aid and medical: Describe your first aid and medical plan: _____

Provide a description of what funds raised will be used for: _____

Summary of fees due for resource usage (refer to club fees and due dates) _____

Copies of marketing items (i.e. poster, emails) must be attached to this application.

By signing I agree that all representations made herein are truthful and agree to the fees as set forth herein. Any damage to the equipment under the timeframe covered in this application will be repaired to the satisfaction of FCRC by the party or individual named herein.

Signature of representative listed above: _____

Date: _____

For office use only
FCRC representative acting as liaison: _____
Contact information of FCRC rep: _____
FCRC approving officer: _____
FCRC approving officer signature: _____
Date approved: _____